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|  | **AT ALL TIMES, IN ALL AREAS** | **LEARNING AREAS** | **PLAYGROUND** | **EATING AREAS/TUCKSHOP** | **MOVEMENT AROUND SCHOOL GROUNDS** | **TOILETS** | **BEFORE AND**  **AFTER SCHOOL** |
| **BE RESPECTFUL** | * Respect your own & others’ personal space and property * Use polite language & good manners to all staff * Wear our uniform with pride | * Raise your hand to speak * Knock on classroom door then enter quietly * Treat equipment in learning areas appropriately | * Participate in school approved games * Take turns & wait patiently * Respect & return borrowed equipment * Play by the rules | * Eat your own lunch * Talk in a quiet voice * *Tuckshop :Line up quietly, Wait your turn* | * Keep passage ways clear * Walk quietly & orderly/ in two lines | * Respect privacy of others * Respect school property (toilet doors, paper hand towel, toilet seats) * Use the appropriate toilet | * Stay in correct area before school CPA * Line up in designated area & talk quietly * Wait your turn |
| **BE RESPONSIBLE** | * Right place, right time, right equipment * Follow instructions immediately * Keep our school clean of graffiti& rubbish * Use drinking taps appropriately * Keep toys &sports equipment at home | * Complete set tasks to the best of your ability * Take an active role in classroom activities * Ask permission to leave the classroom | * Use the High 5 strategy * Report issues to the   staff member on duty immediately   * Go to toilets at first bell * Line up in designated area to return to class promptly * Ensure all rubbish is in the bins | * Eat healthy food first * Put rubbish in the bins at the appropriate time * Leave food containers in the appropriate place * *Tuckshop: Only buy food for yourself* | * Keep to the left * Place bags in appropriate area * Walk on pathways only * Be in the correct area during eating and play at both lunches | * Use toilets before school & during breaks * Use bins provided for rubbish * Report issues to the   staff member on duty immediately   * Toilets are not for playing in | * Arrive/depart from school in an appropriate manner * Follow all bus rules * Keep your belongings nearby * Eat at the right time & place * Cross at the cross lights |
| **BE SAFE** | * Use equipment appropriately * Keep all body parts to yourself * Wait in line patiently | * Move appropriately * Sit appropriately in the classroom * Wash hands /sanitise after nose blowing * Cough into your hands, arm or a tissue | * Play fairly – take turns, invite others to join in & follow rules * Use playground equipment in a safe and sensible manner * Be sun safe broad brim hat | * Put lunch boxes into the large crates * Remain seated whilst eating * Eat your own food only (no sharing) | * Use stairs & handrails   appropriately   * Carry items safely | * Walk * Sit on toilet seat * Wash hands | * On the bus - stay in your seat & sit still * Walk bike/scooter in school grounds * Use road crossings & obey the traffic lights |
| **BE A LEARNER** | * Listen to & follow all instructions * Complete set tasks to the best of your ability * Work quietly * Active listening & learning | * Follow classroom rules & routines * Hand in assignments & homework on time | * Talk quietly near classrooms * Return to class promptly after both lunches | * Wait to be dismissed by staff member * Tuckshop: * All tuckshop orders to be purchased before school |  |  | * Follow directions of bus driver * Know how you are getting to & from school |